

Private Equity Associate – Job Description

Bow River Capital is a private alternative asset management company based in Denver, Colorado. Founded in 2003, the firm was established with a vision of building a world-class, diversified investment management platform committed to the middle market. We invest across four asset classes: Private Equity, Real Estate, Software Growth Equity, and an Evergreen Strategy. Our Private Equity strategy seeks to invest in prominent companies with a differentiated offering, significant growth potential, and a demonstrated track record of success. Bow River's Private Equity strategy targets majority investments in industrial services, business and tech-enabled services, and healthcare services businesses. Our philosophy is rooted in partnering with strong management teams and working closely with them to facilitate growth and enterprise value creation.

Private Equity at Bow River is a fast-paced, entrepreneurial, and team-oriented environment offering exposure to all aspects of the investment process. Associates at Bow River work closely with all levels of Private Equity investment professionals throughout every stage of the investment process. As an Associate you will play an integral role in investment underwriting and due diligence, transaction execution, portfolio company monitoring, and investor reporting and valuation.

Role Responsibilities:

- Detailed investment analysis, including industry research, financial modeling, and business operational analysis
- Develop in-depth investment themes within Bow River's targeted industries
- Create deliverables and present information for internal investment underwriting, limited partner communication, meetings with management teams, and investment sourcing
- Manage the transaction execution process, including third-party due diligence workstreams, transaction documentation, and debt and equity capital raising
- Portfolio company management, including proactive financial monitoring, supporting the execution of strategic initiatives, and board-level participation
- Interact frequently with the most senior members of the firm, as well as the senior management of portfolio companies
- Assist in all aspects of the private equity investment process

Personal Characteristics:

- Thrive in an entrepreneurial environment, working within a small deal team
- Energetic team member with presence and professionalism who builds respect with others
- Demonstrated ability to deliver top-quality support and work-product in a responsive and hands-on manner
- Self-motivated
- Excellent organizational, analytical, and time-management skills, as well as an ability to communicate effectively with staff and management
- Superior attention to detail
- Ability to work in a fast-paced, dynamic setting and to handle multiple projects at a time
- Confident, outgoing, and self-aware

Qualifications:

- Bachelor's degree and a distinguished academic background (degree in Accounting, Finance, or Economics preferred, but not required)
- One to three years in an investment banking, private equity, consulting, accounting, or professional services firm offering relevant experience
- Advanced Excel, strong financial modeling and valuation skills
- Understanding of private equity-related terms and concepts
- Strong understanding of applied investment and valuation analysis
- Written and oral communication skills
- Critical thinking ability and demonstrated leadership experience
- Collaborative and proactive approach to working in a team environment
- Proficiency with Microsoft Office applications
- Track record of personal accomplishments